

ELDORADO STUDIO TOUR
VOLUNTEER COMMITMENT GUIDELINES

The Eldorado Studio Tour is run by and dependent upon volunteers. It is mandatory for Studio Tour Participants to agree to volunteer for a committee, assisting that committee with the completion of its assigned Studio Tour duties and responsibilities. The Tour's success is dependent on all volunteers to make a successful tour.

Committee Guidelines are as follows:

1. Prior to filling out your participant application, review the committee descriptions to see which committees will best suit your abilities.
2. On the application, choose 2 committees that you would like to work on. We will try to assign you your first choice, but it's not guaranteed. There will also be a place to list any limitations (physical or time constraints) you may have for us to consider when assigning you to a committee. For example: if you have a bad hip and have difficulty walking, we will not place you on the distribution committee, which requires a lot of walking.
3. At **Participant Meeting 1**, you will meet with your assigned committee chair or coordinator who will review the committee's tasks and duties.
 - a. If a participant feels they are unable to meet that committee's needs, they will have the option (at that time) of being reassigned to a different committee.
 - b. If they agree that they can meet those needs, they will remain on that committee and be expected to fulfill that commitment.
4. Failing to complete your committee's volunteer requirements and/or the committee tasks you signed up for and still participating in the Studio Tour will be grounds for non-compliance.
 - a. The Committee Chair and/or Coordinator will maintain record of any issues that arise concerning non-compliance with the Volunteer Commitment Guidelines.

5. Non-Compliance Penalties

- a. At the end of the tour, if you are deemed non-compliant, you will be notified by the Treasurer and be required to pay the \$200 Volunteer penalty fee.
- b. Non-compliant participants will have the right to have their case reviewed by the EACA Board
- c. Anyone deemed non-compliant who refuses to pay their \$200 penalty will be deemed a member not in good standing and will not be permitted to participate in any EACA events activities, nor will they be permitted to renew their EACA membership until said fees are paid.