

EACA STUDIO TOUR 2024

Saturday, September 21, 2024 and Sunday, September 22, 2024

PREVIEW GALLERY GUIDELINES AND INSTRUCTIONS

PREVIEW GALLERY LABELS DUE - MONDAY, SEPTEMBER 2, 2024

- Please email label information to celtic_zina@yahoo.com
- You may begin sending your title information on Friday, August 2, 2024.

Please submit your title card information in the exact order of the sample below, so the Preview Gallery Committee can print your title card for your art piece. The Preview Gallery Committee will place the title cards on your work in the Preview Galleries.

Donna Sherry Boggins
“Old Calcutta Gourd Vessel”
Mixed Media
11 x 9 x 9
450.
Studio 48

Title cards are the size of business cards. The information on them needs to be consistent and concise to achieve a professional look.

Here are the six required fields:

- **Artist name**
- **Title of work**
- **Medium (Pastel, Watercolor, Steel, Oil, Pottery, Mixed Media, etc.)**
- **Dimensions (H x W x D)**
- **Price (Please use round numbers, no cents)**
- **Studio #**

Jewelry in cases should be individually priced in the case.

Example:

Karla Hackman
Contemporary Hand-crafted Jewelry
Sterling Silver and 18 Karat Gold
Pieces Individually Priced
Studio #20

PREVIEW GALLERY GUIDELINES

- Only members of the Preview Gallery Committee are responsible for the placement and exhibition of artwork in the Preview Galleries.
- Artists will forfeit their place in the exhibition, if any artwork is moved or placed elsewhere.

Please bring a stack of your business cards when you check in your artwork.

Please have a standby piece of your work ready to deliver to the gallery in case your original work sells.

- All artwork must be gallery ready. (Wire on back and ready to hang.)
- All artwork must have artist information attached to the back of the artwork.
- All artwork on display must be for sale.
- Artists are limited to one piece of art, except for jewelers who display their work in cases.
- Wall art size is limited to no wider than 30” W and length to 42” H.
(Must get approval for larger pieces)
- Jewelry case size is limited to 12” H x 18” D x 12” W with a limit of five pieces.
- Artist’s business cards will be available at the Preview Galleries.

We look forward to an exciting 2024 EACA Studio Tour.

If you have any questions, please email me at celtic_zina@yahoo.com

Thank you,

Donna Boggins, Chair, Preview Gallery
Zina Hogan, Co-Chair, Preview Gallery