

EACA BOARD MEETING MINUTES
MARCH 13, 2024

- Meeting was called to order at 10:05 am by President Evie Gauthier.
- Minutes of the February 14, 2024 Board Meeting were approved.
(Please delete Railroad Room code combination)
- Meeting was held in the Conference Room in the Community Center.
- Welcome and introductions.

EXECUTIVE BOARD MEMBERS:

Evie Gauthier, President

Chuck Boxwell, Vice-President

Nan Patmont, Treasurer

Zina Hogan, Secretary

Debbie Parke, Studio Tour Co-Chair/Communications

Present:

Evie Gauthier, President; Chuck Boxwell, Vice-President;

Zina Hogan, Secretary

Sam Elkind, Newsletter; Molly Elkind, Membership Chair; Judy Kramer, Spring/Winter Shows; Roxanne Turner, Social Committee Co-Chair; Rhea Lowell, Member-at-Large, Elizabete Freijs, Member-at-Large; Kim Crickard, Past President; Jolene Petrowski, Past President.

Members not in Attendance:

Nan Patmont, Treasurer

Debbie Parke, Studio Tour Co-Chair/Communications;

Pat Rasmussen, Studio Tour Chair; Karen Murry, Spring/Winter Shows;

Harn Soper, Shop Talk; Tama Dumlao, Social Committee Co-Chair.

PRESIDENT'S REPORT, EVIE GAUTHIER

- Evie suggested we review the current map and set boundaries for who is eligible to be in the Eldorado Studio Tour.
- Also discussed encouraging artists in outlying areas to pair up with other studios, possibly a Newsletter suggestion.
- Board will review policies for next year's Studio Tour.
- Evie also suggested we put on the calendar a review of Position Descriptions for August.

VICE-PRESIDENT, CHUCK BOXWELL

New Email: VicePresidentEACA@gmail.com

See attached documents on By-Laws revisions.

(Chuck presented an extensive presentation on the need to update and clarify EACA By-Laws.)

Chuck's follow up email on the revisions, dated March 13:

- Thanks for the input at today's meeting. Attached is the final annotated By-Laws version corrected and based on your input this morning.

Please review this document in its entirety but particularly the following items presented and discussed this morning:

1. 4.1 C – paragraph added to specifically define the President's authority to appoint, replace, or remove members of the Board other than committee Chairs and Co-Chairs.
 2. 4.4 - paragraph added to define Other Board members.
 3. 5.2 A – add back voting procedure for Executive Board members and Committee Chairs, and provision for in person voting by Zoom, text, or email.
 4. 5.2 D – delete statement about multiple Committee Chairs for same committee.
 5. 8.5 - delete weapons and illegal drugs from Safety statement.
- After you review this final version of the By-Laws, please respond to this email with you approval or disapproval. If you disapprove, please provide the language modification you propose. I would appreciate you quick response, hopefully by the end of the week (Saturday March 16th). I will tally your votes and report back to Evie and the entire Board.

General Meetings:

- On Wednesday, February 21, EACA General Meeting, Railroad Room, Harn Soper and Chuck Boxwell made an interesting presentation on new technologies available to artists. This was the first meeting that combined Shop Talk and a General Meeting. The meeting was well attended.
- May 13, Artisan's Market will have their presentation.
- Monday, August 12, Social Event.
- Wednesday, November 13, Studio Tour Review.

TREASURER'S REPORT, NAN PATMONT

See attached report

Nan's email is TreasurerEACA@gmail.com

- **Tuesday, March 26 - deadline for expense reports.**
- **Will be out from February 24-April 3.**

My report for the board meeting is that we are back in the black interns of funds- see Treasurers' report.

SECRETARY, ZINA HOGAN

Will update minutes.

COMMUNICATIONS, DEBBIE PARKE

- Debbie's new email address is: dparke62@gmail.com

Communications Director Report for March 2024 Board Meeting.

After meeting with the Studio Tour Directors, those 2023 Studio participants that had not renewed for 2024 were emailed to see if they planned to participate this year so we would know for planning and budgeting. Membership is growing and I continue to update the contact lists, mailing lists and spreadsheet.

NEWSLETTER, SAM ELKIND

- Have in mind announcements coming up for April.
- Chuck will check in with Artisan's for an announcement to go out in the Newsletter for the May 13 General meeting.

STUDIO TOUR CO-CHAIR REPORT, PAT RASMUSSEN

STUDIO TOUR CO-CHAIR, DEBBIE PARKE

Report from Pat and Debbie, not in attendance:

- The Studio Tour Planning Team met on February 20.
- The Planning Committee is 28 people strong, plus the Gallery Manager, who will come on later. The Publicity Team met March 5. Antone is working with Nan to contract with Southwest Contemporary for advertising early this year - by March 15- in order to save over \$1000 in costs.
- Greg Cohen is in charge of all newsletter articles and has submitted them to Vistas and will get one to Sam by the deadline. Budget Requests have been coming in to Debbie. Three more committees need to send in their information by March 26. Those are Education, Publicity, and Preview Gallery.

SOCIAL COMMITTEE

ROXANNE TURNER and TAMA DUMLAO

- Great sandwich and fruit trays for the General Meeting on February 21.
- Great ideas for the presentation/social contact.

MEMBERSHIP CHAIR, MOLLY ELKIND

- 140 members, last month 117 members, still coming in.
- 15 new members.
- New Member's Gathering on Friday, March 22, 3:00 pm – 5:00 pm, Living Room and Foyer of the ECIA Main Building.
- Board members invited.
Please RSVP to Molly: mpelkind@comcast.net

SPRING AND WINTER SHOWS REPORT

KAREN MURRY AND JUDY KRAMER

Judy shared Karen's report, since Karen was not in attendance:

- Our EACA Spring Art Show is Saturday, May 4th and Sunday, May 5th from 10-4 pm at the Eldorado Community Center.
- We have 27 wonderful artists showing both inside the Center and outside. We are excited to have Fusion Tacos food truck selling its yummy food from 11-2 pm both days.
- We are starting our advertising for the show. Cindy Bass helped create our new lovely signage and postcard designs. Judy and I are very excited about our new weekend EACA art show and hope everyone can come out and check us out. I am also enclosing our current budget report as well.
- Will review hours of Preview Gallery, and bring to Board.
- Zina and Judy reported the meeting with Donna Boggins, Preview Gallery Chair, and Julie, ECIA. We will be using the room in the foyer for extra gallery space, along with extra panels. The food/reception will be in the living room. This will facilitate more gallery space with lighting and provide more space for flow of traffic for the food/reception area.

- **2024 EACA Spring Show May 4-5 current budget and expenses:**

Budget 2023 rollover and spring show applicants fees: \$4054

Rollover \$2704 Spring Show Applicants fees 27 artists x \$50 = \$1350

Current Expense: \$577.23

All print: (2-13-24): \$512.65 2 Banners, 200 postcards and 12 lawn signs.

ECIA Community Center: Thank you fruit, candy and flowers (2-13-24): \$64.58

Current Budget balance: \$4054 - \$577.23 = \$3476.77

WEBSITE, NAN PATMONT

- Will be out from February 24-April 3.
- Nan's report:

Website- the Studio Tour application will be ready to go when I get back. I have worked with Pat, Debbie and Chuck on updating the supporting forms and have them all uploaded and barring any last minute changes to the application, it has been updated to reflect this year's Studio Tour.

I will be meeting with Cindy Bass, Shyama and Sandy W. To discuss a potentially new procedure for text and image submission tomorrow (3/12) via Zoom, update to follow after we figure it out.

This morning Shyama, Sandy, Cindy Bass and I met today to discuss the image and text submission process. We will be modifying this to be an online submission process to our website (as opposed to emailing the photos and text). Details to follow once Sandy and Shyama have created the process.

Also, we discussed the Google Master Spreadsheet for the Studio Tour which is populated by the applicants direct input. We need the studio tour director to interact with this spreadsheet in entering in the studio number and who is sharing studios with whom and any other pertinent information collected by the Studio Tour director, as Cindy will also be using this spreadsheet for catalog information. I will give Debbie Parke edit access to this spreadsheet if she doesn't already have it. It will also be the final place where changes to contact information will be held so Membership will need view access. Shyama indicated that in the past, contact information has been updated at the time of image and text submission.

SHOP TALK, HARN SOPER

- Harn was not in attendance.
- Chuck will write a brief report on the General Meeting held on Wednesday, February 21 in the Railroad Room.
- Great turnout for the interesting Art and Technology Presentation, combining Shop Talk and a General Meeting.

OLD BUSINESS:

- Review and update and clarify the bylaws. (See attached)
- Reviewed and revisited what positions are eligible to vote.
Updated list of Executive Board Members and Committee Chairs, clarifying voting members.
- Revised Committee Chair Descriptions, will review at a later date.

NEW BUSINESS:

Elizabete Feijs, Member-at-Large, and Roxanne Turner, Social Committee Co-Chair

Elizabete gave a report on a proposal for an Art Materials Exchange/Swap that she worked on with Roxanne and Evie. The Eldorado community would be included, and the event would promote art education. Once introduced, Elizabete will meet with the art teachers at the Eldorado School for suggestions of their needs.

- Elizabete summarized the draft questionnaire that will go out to all EACA members to gauge their interest in an event to either sell, swap or give away both traditional and non-traditional art materials and supplies.
- Kim Crickard offered the help of Artistic License Gallery to possibly set up tables outside the gallery in the Agora courtyard, and will get approval from the manager of Agora.
- This EACA sponsored event might be scheduled in late summer.

2024 EACA Board meetings will be the second Wednesday of each month, 10:00 am in the Eldorado Community Center.

NEXT EACA BOARD MEETING WILL BE APRIL 10th, at 10:00 am at the EACA COMMUNITY CENTER, CONFERENCE ROOM.

UPCOMING EACA BOARD MEETINGS:

- April 10
- May 8
- June 12
- July 10
- August 14
- September 11
- October 9
- November 13
- December 11

Meeting was adjourned at 11:55 am.

Respectfully,

Zina Hogan
EACA Secretary